



ROSWELL PARKS AND RECREATION COMMISSION

Monday, June 20, 2016 at 6:00 p.m.
Conference Room at Parks and Recreation

Commission Chair: Bob Edwards

Commission Members: James Edwards, Mandy Owens,
Barry Mathison, JaneAnn Oldrup, Roy Gunn, Arturo Ibarra
Staff Coordinator: Tim Williams, Parks and Recreation Director

- A. Call to Order**
- B. Roll Call**
- C. Approval of the Agenda**
- D. Approval of the minutes**
 - 1. Consider approval of the May 16, 2016 minutes.
- E. Action**
 - 2. Discussion and vote to install a bird blind at the Bird Sanctuary-Steve Smith
 - 3. Discussion and vote on park donation memorials- Tim Williams
- F. Non-Action Items**
 - 4. 4th of July Extravaganza- Laurie Jerge
 - 5. Summer Recreation Report- Laurie Jerge
 - 6. Update on Senior Olympics
 - 7. Discussion on Skate Park-James Edwards
 - 8. Discussion on Grants- James Edwards
 - 9. Discussion on a Zoo Business Plan- Tim Williams
 - 10. Directors Report- Tim Williams
 - 11. Other Business
 - 12. Public Comments
- G. Adjourn**

Next Meeting July 18, 2016

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 15-56.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 6/16/2016



MINUTES OF THE PARKS AND RECREATION COMMISSION
MAY 16, 2016

REGULAR MEETING 6:00 P.M.

Call to Order

Chair Bob Edwards, called the May 16, 2016 meeting to order at 6:00 pm.

In Attendance

The following were present:

Members: Chair, Bob Edwards, Vice-Chair Mandy Owens, James Edwards, Barry Mathison, JaneAnn Oldrup, and Roy Gunn.

Staff present included Tim Williams, Director of Parks and Recreation, Jim Burress, Parks and Grounds Manager, and Gina Montague, Administrative Assistant.

Guests present included Lisa Dunlap, Donald Daugherty, and Steve Smith.

APPROVAL OF AGENDA

JaneAnn Oldrup made a motion, seconded by Mandy Owens, to approve the agenda as presented. A voice vote was unanimous and the motion passed, the May 16, 2016 agenda was approved.

APPROVAL OF MINUTES

1. Roy Gunn motioned to approve the minutes of the April 18, 2016 meeting. Mandy Owens was the second. A voice vote was unanimous and the motion passed.

REGULAR ITEMS (ACTION)

2. Discussion on prioritizing Park Improvement List
After much discussion, the Commission decided their priorities for new things in the parks are as follows:
 1. Playgrounds
 2. Complete pocket park project
 3. Park benches, tables, trash cans, and picnic shelters
 4. Lights for ballfields

NON-ACTION ITEMS

3. Proposal to install a bird blind at the Bird Sanctuary
Steve Smith, member of UFO (United Field Ornithologists) Roswell, presented an idea to construct a bird blind at the Kenneth Smith Bird Sanctuary. This would

consist of a wall structure, with a fan-like covering over top to shield the sun, and "windows" thru which to view the wildlife. Proposed feeders and water feature to attract wildlife, as well as educational materials posted. Donald Daugherty was on hand to present drawings of the proposed bird blind. Several organizations including UFO Roswell, Roswell Rotary, and the Kenneth Smith Family Foundation have agreed to fund the project. Commission Chair, Bob Edwards asked the commission to consider this project and be prepared to vote on this item at the June 2016 Commission meeting.

4. Other Business
None.
5. Public Comments
None.

ADJOURN

JaneAnn Oldrup motioned to adjourn. Roy Gunn seconded. A voice vote was unanimous and the motion passed. The meeting adjourned at 7:15 p.m.

Next Meeting: June 20, 2016 at 6:00 pm

Submitted by: Gina Montague